



# FINANCE DIVISION FREDERICK COUNTY, MARYLAND

## *Procurement and Contracting Department*

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[www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov)

September 5, 2012

### COMMISSIONERS

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RFP No. 13-09

### **Energy Efficient Audits and Retrofits for the Power Saver Retrofits Program**

#### **Addendum #2**

The following information is incorporated into RFP No. 13-09 as identified above by way of reference. Please sign and date this sheet in the spaces provided below to acknowledge receipt of this Addendum #2 and submit it with your proposal. Except as provided herein, all terms and conditions of RFP No. 13-09 remain unchanged and in full force and effect.

### COUNTY MANAGER

David B. Dunn

The following questions below were received from a vendor with the answer.

### FINANCE DIVISION

Lori L. Depies, CPA  
*Director*

### PROCUREMENT AND CONTRACTING DEPARTMENT

Diane George, CPPB  
*Director*

Bruce R. Johnson, CPPO  
*Manager*

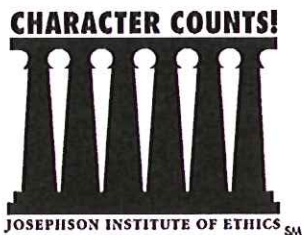
Q1. In working through the RFP and ran into an interesting find: Professional Liability / Errors & Omissions coverage. This is a \$5,000 policy cost (we priced it a month ago). It is not required of contractors involved in the Potomac Edison Home Performance with ENERGY STAR nor the Maryland DHCD Be SMART program as it was deemed unnecessary and cost prohibitive. Is this a stoic requirement of Frederick County?

**A1. As per the Risk Management Department the Professional Liability/Errors & Omissions requirements is reasonable for this scope of work.**

Q2. Section 6.6 states "Contractor shall be accepted, qualified and registered (or in the process of becoming so) to perform work as a Be SMART Home Complete Contractor under the Be SMART Home Energy Efficiency Program.

Section 6.7 states Contractors who have applied to become registered in the Potomac Edison Maryland Home Performance with ENERGY STAR and Be SMART Home Efficiency Rebate Program must be approved by both programs prior to the award.


The sections seem to be in conflict. Which determinant is it: in the process of, or currently approved?



TRUSTWORTHINESS • RESPECT  
RESPONSIBILITY • FAIRNESS  
CARING • CITIZENSHIP

CHARACTER COUNTS! and the Six  
Pillars of Character are service  
marks of the CHARACTER  
COUNTS! Coalition, a project of the  
Josephson Institute of Ethics.  
[www.charactercounts.org](http://www.charactercounts.org)

**A2. Please see addendum # 1 that revised page 12, section 6.7.**

  
\_\_\_\_\_  
Steven Joseph  
Procurement Analyst III

  
\_\_\_\_\_  
Date

**Please sign below to acknowledge this addendum and return with your proposal.**

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Date Signed